



## Gilda's Club Chicago Support Group Facilitator Position Description

### Position Summary

Gilda's Club Chicago's (GCC) Support Group Facilitator will provide clinical facilitation to a weekly and/or monthly support group. Reporting to the Associate Director Clubhouse Programs, this contract position will operate in full compliance with Gilda's Club Chicago's philosophy and mission.

**Qualifications Required:** An independently licensed mental health professional (LCSW or LCPC preferred; LPC or LSW required). The ideal candidate will have experience in group facilitation as well as a basic understanding of the specified cancer diagnosis or pertinent topic.

### Responsibilities:

- Facilitate discussion about the specific diagnosis or topic and how it impacts the participants' lives.
- Maintain attendance records.
- Weekly Groups require charting in an internal HIPPA compliant database
- Work with the Associate Director/Program Manager to engage "guest speaker" when appropriate.
- Provide resources and clinical referrals as appropriate.
- Work with Gilda's Club Chicago staff to increase awareness and attendance.

### Accountabilities:

- Participate in initial orientation and annual training regarding Gilda's Club Chicago's philosophy and mission.
- Communicate with the Associate Director/Program Manager regarding group concerns.
- Attend monthly clinical group consultation.
- Maintain clinical licensure.
- Contractor shall be responsible for insurance, including liability insurance, as GCC may reasonably require. Contractor shall provide GCC with a Certificate of Insurance, listing GCC as an additional insured.

\*Groups are currently being run in-person, hybrid or virtually utilizing Zoom. Technology capability, including access to a private space with reliable internet is required.

\*\*GCC is committed to workplace diversity and inclusion. We are an equal opportunity employer and do not discriminate in hiring or employment.

### Please Submit Resumes To:

Shannon Zaleski, LCSW, OSW-C  
Associate Director Clubhouse Program  
[shannonzaleski@gildasclubchicago.org](mailto:shannonzaleski@gildasclubchicago.org)

